

# CONTENT

## STEP 6.4: EVALUATE AND SHARE LESSONS LEARNED

## Step 6.4: Evaluate and share lessons learned

An evaluation of the simulation is key to identifying the lessons learned and improving processes going forward. We want to know the following: What went well? What can be improved? What are lessons learned? What are ways to improve the mechanisms tested?

Usually there are two types of evaluations

### Evaluation of the participants' performance during the simulation.

Participants and organizers should take a critical look at the following:

- Organization: The achievement of goals given the assumptions and conditions under which participants were working.
- Information management
- Decision making: Their ability to take appropriate and pertinent decisions under pressure. The use of innovation in the absence of critical resources.
- Coordination and integrated management of the situation.
- The logic and consistency of decisions made compared to the National Society Standard Operating Procedures.
- The specific performance of each of the participants (leadership, involvement, interest, teamwork, etc.).

### Evaluation of the organization of the simulation

The evaluation of the organization relates to the planning, design and execution of the exercise.



#### Make use of existing resources

If you have already developed a MEAL plan (see [chapter 9](#)) you can use this to support the evaluation of your simulation.

Eventually, the evaluation team should meet to exchange notes and to analyse and compile a comprehensive assessment. A final evaluation document should include lessons learned and recommendations. Please find an example of Nepal in the [toolbox](#).