CONTENT

Step 7: Monitor, evaluate and learn from the activation

The s/EAP includes a basic M&E plan and budget that should include monitoring of activities during the activation, post-intervention assessment, and a lessons learnt workshop or evaluations (please see chapter 9 of the FbF manual). These activities must take place within the operational timeframe of the s/EAP and should feed into a activation report (narrative and financial report) no later than 60 days after the end of the activation (see the s/EAP Project Agreement for detailed reporting requirements and due dates). Completion of the lessons learnt workshop and report is a minimum prerequisite to revalidating the s/EAP.

Full EAPs are eligible for two activations within the five-year lifespan, if the trigger is reached within the five year lifespan of the EAP.

The second EAP activation should be *sequential* and not *simultaneous* with the first activation. That is, funds for second allocation of stock will be transferred once the activation report has been approved. Annual readiness activities will continue, with annual transfers based on the annual reports. If the EAP is triggered again for a second time, then the National Society can activate via submission of the activation notification template. The National Society goes through steps 6 and 7 in this chapter, before proceeding to step 8.